



WOULDHAM PARISH COUNCIL - To all members of the Council

YOU ARE SUMMONED TO ATTEND THE MEETING OF THE **PARISH COUNCIL**
TO BE HELD ON **TUESDAY 2ND DECEMBER, 2025, 7.30 PM** AT WOULDHAM VILLAGE HALL

Members of the Public and Press are welcome to attend

AGENDA

- 1. Apologies for Absence**
- 2. Approval of the Minutes of the Monthly Meeting held on 4th November, 2025**
- 3. Matters arising from the Minutes (if not covered in agenda)**
- 4. To receive Declarations of Interest**
- 5. External Reports**
- 6. Community Safety**
 - 6.1 Speedwatch – Update from Co-ordinator
 - 6.2 Neighbourhood Watch/Police
 - a) HIGH STREET/KNOWLE ROAD: 16/11 . Somebody damaged a Jaguar XF S Crime Report No. 46/198332/25
 - b) PETERS VILLAGE PLAY PARK: Vandalism of equipment and fencing
- 7. Administrative and Finance Matters**
 - 7.1 Signing of payment request
 - 7.2 Precept projects final adjustments
 - 7.3 Review of Standing Orders and Code of Conduct
 - 7.4 Motion to adopt IT Policy
- 8. Planning Applications:**
 - 8.1 **Planning Consent Issued/Approved:**
25/01476/PA: IVY COTTAGE, 740, PILGRIMS WAY. Proposed barn conversion to a residential 1 x 2-bed dwelling and associated landscaping alterations
 - 8.2 **Planning applications refused/withdrawn:**
25/01671/PA: 134 HIGH STREET. Non-material change from render to cladding.
REFUSED: Not considered a non-material change due to the impact and size
 - 8.3 **Other Planning Issues:**
- 9. Roads, Footpaths & Lighting**
 - 9.1 Updates: (CCW)
- 10. Open Spaces**
 - 10.1 Updates: (LC)
 - 10.2 Recreation Ground -
 - 10.3 Common – *Update on vision for the area from Richard Coleman - Wouldham Wildlifing*
 - 10.4 Allotments –

11. Village Hall

11.1 Update on current situation - **(AM)**

12. Health & Safety/Risk Management - Concerns Raised

12.1 Defibrillators Update – (JM)

12.2 Life Buoys – (JM)

12.3 Public outdoor space

12.4 Review of Risk Register

13. Members of the Public (The Parish Council meeting is open to members of the public for questions for 30 minutes. One question per person will be allowed initially and only if time permits further questions will be allowed. Members of the public will not be allowed to speak during the Council's formal business unless invited to do so by the Chairperson).

14. General Village business

14.1 Discuss and approve items for the Community News

14.2 Feedback from external meetings - KALC/PPP

14.3 Local Plan - Arrangements for Public Meeting on 7th December.

14.4 Christmas working/arrangements.

15. Correspondence Received -

16. Date of Next Meeting Tuesday **6th January, 2026. PRECEPT 7PM
followed by full Parish meeting at 7.30pm at the Village Hall –**

17. Items from Councillors, Chairperson and Clerk for NEXT Agenda.

18. Close

Tina Miles
Clerk Wouldham Parish Council

27th November, 2025